

**ACROSS AMERICA MED STAFFING  
ORIENTATION CHECKLIST**

**JOB DESCRIPTION AND CLIENT ORIENTATION MANUALS**

I have reviewed my job description. I understand that detailed client orientation materials, are provided by the client, and are available at each client facility. It is each employee's responsibility to review this information as necessary.

**BLOOD BORNE PATHOGEN PROTECTION PROGRAM**

The blood borne pathogen protection program is designed to acquaint, enhance and maintain knowledge of infectious disease risk associated with exposure to blood or body fluids. All personnel must adhere to established infection control policies and procedures.

Protection against blood borne pathogens includes:

- application of Universal Precautions
- use of personal protective equipment
- identification and safe management of infectious waste
- administration of the Hepatitis B vaccine
- knowledge and application of blood borne pathogen protection program training materials, and operating policies, as developed by Across America Med Staffing

**HEALTH CARE SETTING ISSUES**

I have received and read/reviewed the information contained in the Employee Manual, and other orientation materials covering the following important issues:

- Universal Precautions/Needle Stick Policy
- Child Abuse, Elder Abuse, Spousal Abuse
- Patient/Personal Safety
  - Fire/Electrical
  - Disaster Preparedness
  - Equipment
  - California Proposition 65 (Employee right to know regarding hazardous material)
  - Proper lifting technique
  - Hospital Security
- Infection Control
- Blood Glucose Testing
- Drug Free Work Place
- Patient Self Determination Act
- Client Employment Policy
- Patient Rights
- Age Specific Needs of Patients
- HIPPA Training/Compliance

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Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Employee Name

\_\_\_\_\_  
Signature of Instructor

\_\_\_\_\_  
Date